

TOWN OF SOUTH PRAIRIE WASHINGTON



FISCAL YEAR 2023 BUDGET

Mayor Carolyn Norris
Councilmember Jeff Robbins, Position #1
Councilmember Shane Norris, Position #2
Councilmember Mark Kauzlarich, Position #3
Councilmember Catherine Harris, Position #4
Councilmember Ross Watkins, Position #5

Wastewater Treatment Plant Operator Jeremy Carnahan (Contracted)
Building Official, Pierce County Planning and Land Services (Contracted)
Law Enforcement, Pierce County Sheriff's Department (Contracted)
Fire Department and EMS, East Pierce Fire and Rescue (Contracted)
Town Attorney, Ogden Murphy Wallace P.L.L.C. (Contracted)
Town Engineering Firm BHC, Inc. (Contracted)
Animal Control, Pierce County (Contracted)
Town Planner Emily Terrell (Contracted)
Code Enforcement Officer Jason Arbogast
Clerk/Treasurer Terri Berry, MMC
Deputy Clerk Meag Olds
Community Liaison Anthony Caldwell
Maintenance Tech Michael Brown



TOWN OF SOUTH PRAIRIE

121 Washington Street
PO Box 870
South Prairie, WA 98385

December 31, 2022

***Dear Town Council and
Citizens of the Town of South Prairie:***

The Town Mayor and Council are dedicated to ensuring that Town staff are professionally trained and able to offer knowledgeable service to the community and its elected officials. Staff continues to develop the Town's website; incorporate new forms and procedures to simplify and streamline processes; produce a monthly newsletter to provide important and comprehensive information to the citizenry; make improvements to financial procedures and systems to include implementation of an online bill paying option for utility customers; and seek funding for much needed infrastructure improvements upon the adoption of a general sewer plan.

In 2022, the Town held its second annual Prairie Days event; continued work on updating the comprehensive sewer plant plan; upgraded facility maintenance equipment; moved forward with a number of public facility repairs and improvements projects; and connected with a number of agencies who provide expert support and assistance in leveraging funding options for infrastructure repairs and upgrades.

We will continue to contract for the following services in 2023: 1) East Pierce Fire and Rescue for fire protection and Emergency Medical Services (EMS); 2) Pierce County Sheriff's Department for law enforcement services; 3) Bonney Lake Municipal Court for court services; 4) Pierce County for animal control and road maintenance; 5) Ogden Murphy Wallace, PLLC for legal services; 6) Jeremy Carnahan for Utility Department services; 7) Sound Municipal Consultants for planning services; 8) BHC for engineering services; 9) Jason Arbogast for Code Enforcement services; and 10) Washington Department of Licensing for business licensing in 2022.

The following budget information is presented for fiscal year ending December 31, 2023, for a total budget of \$3,754,483.93. Section I contains background information, Section II is the budget summary and Section III contains ordinances pertaining to the fiscal year 2023 Budget.

We hope the information presented is informative, easy to understand, and a useful tool throughout the coming year. It is a great privilege to serve the community and we look forward to the coming year. Please contact the South Prairie Town Hall if you have any questions, comments or suggestions regarding the budget.

Sincerely,

Carolyn Norris
Mayor

Fiscal Year 2022 Budget

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SECTION I

INTRODUCTION



TOWN GOAL

The Town of South Prairie seeks to provide for the public health, safety and quality of life to benefit its citizens and the community as a whole.

The Council and Mayor established the following goals:

1. Work to bring our community together
 - a. Town sponsored community events
 - b. Work to create a Town Center
 - c. Continue to upgrade and enhance the Town's parks
 - d. Encourage small commercial businesses
 - e. Optimize the trail as a resource to the community
2. Assure adequate public safety
 - a. Make Town Hall more accessible with contactless service options available
 - b. Increase Code Compliance
 - c. Develop emergency response plans
 - d. Upgrade Town equipment for infrastructure and overall maintenance
3. Safe and Functional transportation system
 - a. Beautify the Town's transportation corridors
 - b. Maintain streets and drainage
 - c. Focus on safe intersections

TOWN VISION STATEMENT

South Prairie is committed to a second century of preserving its natural beauty and maintaining its lively hometown character.

A BRIEF HISTORY

Special Thanks to Geanellen Kuranko

Steadily Developing into Something Good

The quiet roads and lush prairie lands of South Prairie bear evidence of a different way of life. Life in the valley was hazardous in 1854 when Paul Emery filed a Donation Land Claim on prairie land south of Connell and Porter prairies, hence the name South Prairie. Indian raids were prevalent during the Indian War of 1855.

In 1859, John Flett, an important Indian interpreter for the Government, came to South Prairie to farm. He later moved his dairy farm to Sumner and then to Steilacoom, where the farm still exists today. His sons David, William and John have gone down in history as the discoverers of rich coal veins in the Wilkeson and Burnett area. In the wilderness they found a way to draw attention to the small South Prairie settlement.

With the discovery of coal in 1875 came the need for transporting it. The Cascade Division of the railroad was the solution. South Prairie made an ideal site for a thriving city with its accessibility to vast resources of coal, timber and stone. It was also a natural starting point for tourists heading to resorts on the north side of Mt. Rainier.

Frank Bisson built the first store in town in 1884. Four years later, in 1888, Frank Bisson and his wife settled in South Prairie on Paul Emery's old donation land claim. Customers came from as far away as Cle Elum and Durham, because South Prairie was the closest town. People often sent their grocery list via the train engineer, who would give it to Bisson to fill before the train went on to the Tacoma terminus. On the return trip the engineer would pick up the goods and deliver them to the customers.

Turn of the Century

Accounts tell of a band of Indians called the Dothliuk who lived here in the late 19th and early 20th century. Imagine the lifestyle from this early newspaper account: "Mrs. Roberts recalls in 1887 that the Hudson Bay Company had a trading post at South Prairie and all the Indian Tribes of what is now King and Pierce Counties brought their furs there to exchange for trinkets and camp supplies."

The town was incorporated in 1909, with the telegraph operator Allen Tubbs as the first mayor. There were several hotels, (Hodder, Rosser and Hunter), a sawmill, general merchandise stores, a hardware store, a meat market, a soft drink parlor, several beer parlors-saloons-pool halls, a confectionery-tourist shop, barber shop, two churches, a livery stable, and farming of dairy, raspberries and hops. The K.P. Lodge, the Masonic Temple and the A.O.U.W. Lodge provided social activities for the community.

The last school was built in 1906 and closed in 1955. School District #18 then consolidated with White River School District in Buckley.

Today, South Prairie is still beautiful and, in many spots, unchanged from the wild and wonderful place it was a hundred years ago. The South Prairie Creek and tall trees in the meadows make it a peaceful spot where the outside world's hectic pace seems but a bad dream. The town developed into what it is today at a slow, steady pace, which is why town life today is nothing short of good.

Famous Folks

Paul Strand, the outstanding baseball player from the early 1900's, hailed from South Prairie. He played with the Boston Braves as pitcher when they won the world pennant in 1912-1913. He was inducted into the Baseball Hall of Fame with the 1922 record of 315 hits.

Notes of Interest

South Prairie's Post Office was established as "Melrose," on January 7, 1884, with William E. Owen being the first Postmaster. On October 2, 1889, the name was changed to South Prairie to coincide with the town's name and save on much confusion. Census of South Prairie in 1860 was twelve people. There were nine people in the John Flett family and three people in the Gale family.

YOUR MUNICIPAL GOVERNMENT

The Town of South Prairie was incorporated on February 6, 1909 and operates under the State of Washington regulations for a Town, as referenced in the RCW (Revised Code of Washington) 35.27.

ELECTED OFFICIALS

The Town of South Prairie has a Mayor/Council form of municipal government. The Mayor is the Chief Executive of the Town. The Town Council is comprised of five positions and is the legislative body of the Town.

APPOINTED OFFICIALS

The Clerk/Treasurer performs the all administrative business for the Town. The utilities and public works department are operated by the Utility Operator and supported by the Town Liaison and Maintenance Tech. The Mayor appoints these and all positions.

RESPONSIBILITIES IN TOWN GOVERNMENT

No person shall be eligible to or hold an elective office in a town unless he or she is a resident and registered voter in the town, RCW 35.27.080.

MAYOR: The Mayor is the Chief Executive Officer for the Town, which is not a full-time position with regular business hours. He/she keeps abreast of Town business through regular contact with the Clerk/Treasurer and contracted services providers. He/she is the authorized signatory for the Town, including warrants, Ordinances, Resolutions, meeting minutes, and contractual agreements. He/she shall preside over all meetings of the Council at which he/she is present. The Mayor may administer oaths and affirmations and take affidavits and certify them. He/she shall sign all conveyances made by the Town and all instruments, which require the Seal of the Town. The Mayor is the official representative of the Town Council. It is also the duty of the Mayor to interview, hire, discipline and discharge employees of the Town. In the absence of the Mayor, the Mayor Pro-Tempore, appointed by the Town Council, will fill these duties.

MAYOR PRO-TEMPORE: Town Council may choose a Mayor Pro-Tempore for a specified period of time to act as the Mayor in the absence of the Mayor.

TOWN COUNCIL: The five members of the Council are the legislative body of the Town. It is the duty of this body to gather information, discuss issues and make decisions affecting the populace. They shall hold regular meetings at least once each month at such times as may be fixed by Ordinance. Special meetings may be called at any time by the Mayor or by three Councilmembers, with written notice as provided in RCW 42.30.080. No Resolution or order for the payment of money shall be passed at any other than a regular meeting. No such Resolution or order shall be valid unless passed by the affirmative vote of at least three councilmembers.

All meetings of the Council shall be held at such places as may be designated by the Council. All final actions on Resolutions and Ordinances must take place within the corporate limits of the Town. All meetings of the Town Council must be public. Reference RCW 35.27.270.

A majority of the Council shall constitute a quorum for the transaction of business. The Mayor shall preside at all meetings of the Council. The Mayor shall have a vote only in case of a tie. Reference RCW 35.27.280.

The Council holds Public Hearings, as required by the Revised Code of Washington, for financial and land use issues. However, the Council may hold Public Hearings concerning topics that may be deemed advisable to provide an opportunity for public comment.

The Town Council sets the town's utility rates, license and permit fees, property rental rates, property taxes, employee salaries and miscellaneous fees.

The Council adopts the annual budget, following a Public Hearing, and review the Annual Report. They make the final decisions regarding land use issues, contractual agreements and approval of accounts payable.

VACANCIES IN ELECTED POSITIONS: When a vacancy of an elected position occurs due to resignation, death, forfeiture, etc., the vacancy shall be filled as follows unless the provisions of law relating to the town provide otherwise:

- 1) Where one position is vacant, the remaining members of the governing body shall appoint a qualified person to fill the vacant position.
- 2) Where two or more positions are vacant and two or more members of the governing body remains in office, the remaining members of the governing body shall appoint a qualified person to fill one of the vacant positions, the remaining members of the governing body and the newly appointed person shall appoint another qualified person to fill another vacant position, and so on until each of the vacant positions is filled with each of the new appointees participating in each appointment that is made after his or her appointment.
- 3) If less than two members of a governing body remain in office, the legislative authority of the County in which all or the largest geographic portion of the Town is located shall appoint a qualified person or persons to the governing body until the governing body has two members.
- 4) If a governing body fails to appoint a qualified person to fill a vacancy within ninety days of the occurrence of the vacancy, the authority of the governing body to fill the vacancy shall cease and the County legislative authority of the County in which all or the largest geographic portion of the Town is located shall appoint a qualified person to fill the vacancy.
- 5) If the legislative authority of the County fails to appoint a qualified person within one hundred eighty days of the occurrence of the vacancy, the County legislative authority or the remaining members of the governing body of the Town may petition the Governor to appoint a qualified person to fill the vacancy. The Governor may appoint a qualified person to fill the vacancy after being petitioned if at the time the Governor fills the vacancy the County legislative authority has not appointed a qualified person to fill the vacancy.
- 6) As provided in *RCW 29.15.190 and 29.21.410, each person who is appointed shall serve until a qualified person is elected at the next election at which a member of the governing body normally would be elected that occurs twenty-eight or more days after the occurrence of the vacancy. If needed, special filing periods shall be authorized as provided in *RCW 29.15.170 and 29.15.180 for qualified persons to file for the vacant office. A primary shall be held to nominate candidates if sufficient time exists to hold a primary and more than two candidates file for the vacant office. Otherwise, a primary shall not be held and the person receiving the greatest number of votes shall be elected. The person shall take office immediately and serve the remainder of the unexpired term.

If an election for the position that became vacant would otherwise have been held at this general election date, only one election to fill the position shall be held and the person elected to fill the succeeding term for that position shall take office immediately when qualified as defined in *RCW 29.01.135 and shall service both the remainder of the unexpired term and the succeeding term. Reference RCW 42.12.070.

ADMINISTRATION: The administration of Town business is handled through the Town Hall including Community Center reservations, receipts and deposit disbursements; and the Water and Sewer Utilities billing and payment receipts.

Clerk/Treasurer duties include: 1) Issuance of business licenses; 2) Filling Public Record requests; 3) Maintaining Official Records of all Council Meetings, Public Hearings, Ordinances, Resolutions, as well as official correspondence and reports; 4) Refer requests to the Town Attorney, as directed by the Mayor and Town Council; 5) Research and provide background information on issues to the Council; 6) Prepare meeting agendas and minutes of proceedings; 7) Attend Council Meetings, as secretary and staff resource; 8) Publish all public and legal notices;

9) Maintain records for Town projects and special funding, such as grants and loans; 10) Prepares the Town Budget and Annual Reports, including supportive and clarifying documentation; 11) Performs all bookkeeping and accounting functions; 12) Performs Utility Billing; 13) Receipts all payments; 14) Pays vendor bills, contractual fees and taxes; 15) Process Payroll, 16) Distributes revenues and expenditures to appropriate departments and accounts; 17) Maintains the Town website; 18) Prepares and distributes the monthly newsletter; and 19) Manages part-time staff under the direction of the Mayor. She works closely with the Mayor in all phases of the municipality's interests, and is the signatory on Ordinances, Resolutions, Contracts, Minutes, and Town Warrants, and attests to the accuracy and the Mayor's signature. He/she is the Certifying Official of the Town.

UTILITIES: The Town operates domestic sewage collection and treatment. There are approximately 147 sewer utility customers. Sewage is collected through a Septic Tank Effluent Pumping (STEP) System and treated at the Town's Wastewater Treatment Plant (WWTP), located on South Prairie Carbon River Road. Chemical testing is performed in the accredited laboratory at the treatment plant. In recent years, the volume of required tests has increased and demands a larger percentage of the Utility Operator's time each day. Test records are submitted on a regular basis and an annual permit fee is paid to the Washington State Department of Ecology (WDOE). The Town has approximately 163 water customers and the water meters are read on a monthly basis. Rates are calculated on a two-stage billing system: 1) Base rate, which is calculated according to the number of Equivalent Residential Units (ERU), and 2) Water usage. Water testing and treatment are federally mandated by the Washington State Department of Health, Safe Drinking Water Act. Some of these procedures are very expensive, which necessitate increases in user rates for the general system operation.

SOUTH PRAIRIE COMMUNITY CENTER: The community center can be rented for non-alcoholic events for a fee established by the Town Council. Paid and volunteer personnel maintain this facility. For rental information, contact the South Prairie Town Hall.

TOWN OF SOUTH PRAIRIE PARKS: Town parks include the Third Street Park, located on SW Third Street, and the Veterans Memorial Park, located east of the Fire Station/Community Center on Highway 162. The Town leases the Third Street Park from the White River School District and the Town maintains the park. The Third Street Park provides a basketball court, baseball field, playground equipment and a picnic area. Numerous volunteers built the Veterans Memorial and a dedication ceremony took place on November 11, 2004. The Veterans Memorial Park provides a picnic area, playground equipment, and the covered pavilion and is adjacent to the Foothills Trail and South Prairie Creek. The Town has been very fortunate to have both parks greatly improved through the efforts of numerous volunteers and local Boy Scouts who have completed their Eagle Scout Projects in Town.

PLANNING COMMISSION: The Planning Commission members are appointed by the Mayor and confirmed by the Town Council. The Planning Commission acts as an advisory board to the Town Council on all land use issues including applications for annexations, zoning, variances, conditional use permits, shoreline development permits, short and long plats and sub-divisions, and commercial development. After review and recommendation by the Town Planner, the Commission makes recommendations to the Town Council. Public Hearings may be conducted at the Planning Commission or Town Council level. In the absence of a Planning Commission, the Town Council would perform the duties of the Planning Commission, with review and recommendation by the Town Planner. The Town Council makes the final decision on planning-related issues.

TOWN SERVICE AREA: The Town of South Prairie serves a municipal population of approximately 450 residents, within an area along State Highway 162 bordering South Prairie Creek. The Town also provides water service to some customers outside the town limits.

SECTION II

ACCOUNTING BUDGET



FY2023 Budget Summary By Fund					
Fund	Fund Name	Beginning Balance	Anticipated Revenues/ Resources	Expenditures/ Uses	Ending Fund Balance
001	General Fund	\$242,876.90	\$388,279.00	\$604,815.00	\$26,340.90
002	Pension Fund	\$0.00	\$0.00	\$0.00	\$0.00
101	Street Fund	\$23,064.68	\$9,520.00	\$27,500.00	\$5,084.68
104	Grant Fund	\$0.00	\$5,000.00	\$5,000.00	\$0.00
110	Veterans' Fund	\$515.41	\$100.00	\$200.00	\$415.41
190	EMS Fund	\$7,293.03	\$22,178.19	\$22,865.81	\$6,605.41
301	Capital Project Fund	\$45,707.73	\$5,050.00	\$0.00	\$50,757.73
302	Capital Project Fund	\$55,657.14	\$5,050.00	\$0.00	\$60,707.14
401	Water Fund	\$943,302.07	\$242,255.00	\$141,190.00	\$1,044,367.07
402	Sewer Fund	\$609,727.08	\$1,143,500.00	\$1,414,275.00	\$338,952.08
407	Garbage Fund	\$0.00	\$0.00	\$0.00	\$0.00
631	Court Remittance	\$817.70	\$4,590.00	\$4,590.00	\$817.70
TOTAL:		\$1,928,961.74	\$1,825,522.19	\$2,220,435.81	\$1,534,048.12

2023 TOWN BUDGET BY DEPARTMENT

Title	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2023 Proposed
GENERAL FUND					
Estimated Beginning Balance	\$ 256,496.29	\$ 322,179.21	\$ 343,514.55	\$ 298,806.95	\$ 242,876.90
General Fund Revenue					
Taxes					
Real & Personal Property Tax	\$ 113,794.84	\$ 116,269.20	\$ 118,384.02	\$ 121,625.00	\$ 122,440.00
Local Retail Sales Tax	\$ 62,214.54	\$ 54,904.97	\$ 65,797.52	\$ 60,000.00	\$ 65,000.00
Park Sales Tax	\$ 5,041.78	\$ 5,402.73	\$ 6,470.92	\$ 6,000.00	\$ 5,000.00
Local Criminal Justice	\$ 8,643.73	\$ 9,555.63	\$ 10,815.21	\$ 9,000.00	\$ 9,000.00
Town Water Tax	\$ 12,893.84	\$ 13,258.58	\$ 13,127.75	\$ 13,000.00	\$ 12,000.00
Town Sewer Tax	\$ 14,904.95	\$ 15,072.27	\$ 15,744.04	\$ 15,000.00	\$ 15,000.00
Puget Sound Energy Franchise	\$ 27,824.67	\$ 28,894.53	\$ 30,999.63	\$ 31,000.00	\$ 31,000.00
Cable Franchise	\$ 6,381.39	\$ 5,996.38	\$ 6,741.81	\$ 6,000.00	\$ 6,000.00
Telephone Franchise	\$ 5,956.45	\$ 5,204.23	\$ 4,296.60	\$ 4,500.00	\$ 4,000.00
Total Taxes	\$ 257,656.19	\$ 254,558.52	\$ 272,377.50	\$ 266,125.00	\$ 269,440.00
Licenses & Permits					
Business Licenses/Renewals	\$ 1,000.00	\$ 1,025.00	\$ 1,470.83	\$ 1,400.00	\$ 1,800.00
Building, Structures and Equipment	\$ 491.63	\$ -	\$ -	\$ -	\$ -
Street and Curb Permits	\$ 655.50	\$ -	\$ -	\$ -	\$ -
Total Licenses & Permits	\$ 2,147.13	\$ 1,025.00	\$ 1,470.83	\$ 1,400.00	\$ 1,800.00
STATE GENERATED REVENUES					
American Rescue Plan Act	\$ -	\$ -	\$ 61,892.00	\$ 61,892.00	\$ -
CARES Act Funding - Covid-19	\$ -	\$ 5,015.64	\$ -	\$ -	\$ -
State Grant From Department Of Ecology	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
State DOC Growth Mgt Grant (Comp Plan)	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00
SOS Local Records Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Government Assistance	\$ 5,905.89	\$ 7,278.51	\$ 11,994.67	\$ 5,000.00	\$ 5,000.00
Criminal Justice - POP	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Criminal Justice - DCD#4	\$ 803.72	\$ 923.78	\$ 936.64	\$ 1,000.00	\$ 850.00
Criminal Justice - Special Programs	\$ 469.14	\$ 538.16	\$ 546.06	\$ 500.00	\$ 500.00
Marijuana Excise Tax Distribution	\$ 505.67	\$ 549.29	\$ 657.21	\$ 500.00	\$ 500.00
DUI - Cities	\$ 60.62	\$ 69.77	\$ 76.28	\$ 50.00	\$ 50.00
Liquor Excise Tax	\$ 2,378.35	\$ 3,025.49	\$ 3,251.52	\$ 2,750.00	\$ 2,750.00
Liquor Board Profits	\$ 3,546.00	\$ 3,852.94	\$ 3,950.43	\$ 3,000.00	\$ 2,300.00
Total State Generated Revenues	\$ 31,943.86	\$ 22,253.58	\$ 84,304.81	\$ 75,692.00	\$ 72,950.00
CHARGES FOR SERVICES					
Mun Crt - Wrnt Cst Curr	\$ 327.17	\$ 219.21	\$ 252.33	\$ 300.00	\$ -
Municipal Court - Administrative Fees	\$ 20.10	\$ 42.94	\$ 7.36	\$ 40.00	\$ 10.00
Copy Machines Proceeds	\$ 50.10	\$ -	\$ -	\$ 20.00	\$ -
Record Check Fee	\$ 996.26	\$ 150.00	\$ -	\$ -	\$ -
Sentence Compliance Fee	\$ 125.00	\$ 150.00	\$ 150.00	\$ 225.00	\$ -
Planning & Zoning Fees	\$ -	\$ 3,843.39	\$ 3,827.21	\$ 250.00	\$ 1,500.00
Total Charges for Services	\$ 1,518.63	\$ 4,405.54	\$ 4,236.90	\$ 835.00	\$ 1,510.00
FINES & FORFEITURES					
Mand Ins Cost	\$ 49.12	\$ 24.56	\$ -	\$ -	\$ -
Traffic Infraction Current Ex	\$ 3,828.28	\$ 2,464.77	\$ 3,140.14	\$ 3,800.00	\$ 900.00
Current Exp Traffic Infrac	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Infraction Penalties	\$ 40.70	\$ -	\$ -	\$ -	\$ -
LE & CJ Leg One Time Cost	\$ -	\$ -	\$ 1,994.00	\$ -	\$ 1,994.00
DUI	\$ 23.88	\$ 16.81	\$ 13.73	\$ 20.00	\$ 10.00
Criminal DUI Conviction Fee DP	\$ -	\$ -	\$ -	\$ -	\$ -
Criminal DUI Conviction Fee/ct	\$ -	\$ -	\$ -	\$ -	\$ -
Ctr Criminal Traffic	\$ -	\$ 216.00	\$ 114.72	\$ 200.00	\$ 125.00
Current Exp Crim Traf Misd	\$ 312.44	\$ -	\$ -	\$ -	\$ -
Public Defense Costs	\$ 302.45	\$ 1,121.53	\$ 507.77	\$ 650.00	\$ 400.00
Total Fines & Forfeitures	\$ 4,556.87	\$ 3,843.67	\$ 5,770.36	\$ 4,670.00	\$ 3,429.00

2023 TOWN BUDGET BY DEPARTMENT

INVESTMENT INTEREST & OTHER MISC

Other Misc Court	\$ 440.19	\$ 886.52	\$ 292.47	\$ 100.00	\$ 50.00
Gen Fund Investment Interest	\$ 2,816.77	\$ 1,063.64	\$ 391.68	\$ 500.00	\$ 1,400.00
Interest On Property Tax	\$ 3.82	\$ 34.89	\$ 9.92	\$ 25.00	\$ 25.00
Sales Interest	\$ 123.80	\$ 71.35	\$ 37.68	\$ 50.00	\$ 35.00
D/M Interest Income - Current Exp	\$ 154.94	\$ 313.10	\$ 126.88	\$ 150.00	\$ -
Community Center Rental	\$ 1,325.00	\$ -	\$ -	\$ 500.00	\$ 400.00
Facility Rental Long Term (EPFR)	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
Contributions/Donations From Nongov. Services	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
Judgments and Settlements	\$ 814.24	\$ -	\$ -	\$ -	\$ -
Other Misc Revenue	\$ 1,781.63	\$ -	\$ -	\$ -	\$ 15.00
Fire Dept Utilities Reimb	\$ 12,238.49	\$ 16,607.93	\$ 18,120.92	\$ 20,000.00	\$ 20,000.00
Total Investment Interest & Other Misc	\$ 37,698.88	\$ 35,977.43	\$ 35,979.55	\$ 38,325.00	\$ 38,925.00

TOTAL GENERAL FUND REVENUE	\$ 335,521.56	\$ 322,063.74	\$ 404,139.95	\$ 387,047.00	\$ 388,054.00
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Non Revenues

Mun Crt Crime Victims	\$ 79.78	\$ -	\$ -	\$ -	\$ -
Trauma Care	\$ 206.76	\$ -	\$ -	\$ -	\$ -
State Remittance	\$ 1,010.75	\$ -	\$ -	\$ -	\$ -
Auto Theft Prev	\$ 415.29	\$ -	\$ -	\$ -	\$ -
Trauma Brain Injury	\$ 107.15	\$ -	\$ -	\$ -	\$ -
WSP HiWay Acct	\$ -	\$ -	\$ -	\$ -	\$ -
Highway Safety Act	\$ -	\$ -	\$ -	\$ -	\$ -
Death Inv Acct	\$ -	\$ -	\$ -	\$ -	\$ -
Mun Crt State 60% PSEA	\$ 2,173.76	\$ -	\$ -	\$ -	\$ -
Mun Crt State 30% PSEA	\$ 1,240.97	\$ -	\$ -	\$ -	\$ -
Mun Crt State 54	\$ 23.04	\$ -	\$ -	\$ -	\$ -
Mun Crt JIS	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Suspense Account	\$ -	\$ -	\$ -	\$ -	\$ -
State PSEA 3	\$ -	\$ -	\$ -	\$ -	\$ -
Community Center Deposits	\$ 825.00	\$ -	\$ -	\$ 250.00	\$ 225.00
Total Non Revenues	\$ 6,082.50	\$ -	\$ -	\$ 250.00	\$ 225.00

Other Resources

Transfer In From Garbage Fund	\$ 15,241.13	\$ -	\$ -	\$ -	\$ -
Ins. Recovery	\$ -	\$ -	\$ -	\$ -	\$ -

GRAND TOTAL GENERAL FUND RESOURCES	\$ 613,341.48	\$ 644,242.95	\$ 747,654.50	\$ 686,103.95	\$ 631,155.90
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General Fund Expenditures

Legislative

Legislative - Other Costs Allocations	\$ -	\$ -	\$ -	\$ -	\$ -
Travel (Mayor & Council)	\$ -	\$ -	\$ 45.90	\$ 100.00	\$ 1,500.00
Training (Mayor & Council)	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Council Meeting Stipend	\$ 5,057.65	\$ 5,750.00	\$ 6,975.00	\$ 6,000.00	\$ 6,000.00
Council Benefits	\$ 428.86	\$ 466.58	\$ 606.24	\$ 900.00	\$ 450.00
Legislative - Election Costs	\$ 753.00	\$ 184.77	\$ 810.00	\$ 4,000.00	\$ 4,000.00
Total Legislative	\$ 6,239.51	\$ 6,401.35	\$ 8,437.14	\$ 11,000.00	\$ 12,950.00

Judicial

Mun Crt Fees Bonney Lake	\$ 4,130.00	\$ 1,570.00	\$ 680.00	\$ 1,500.00	\$ -
Judge Bonney Lake	\$ 525.00	\$ 2,625.00	\$ 2,485.00	\$ 2,100.00	\$ 1,800.00
Attorney Fees/Bonney Lake	\$ -	\$ -	\$ 300.00	\$ 500.00	\$ -
Total Judicial	\$ 4,655.00	\$ 4,195.00	\$ 3,465.00	\$ 4,100.00	\$ 1,800.00

Executive

Mayor Stipend	\$ 1,300.00	\$ 1,200.00	\$ 1,300.00	\$ 4,800.00	\$ 2,400.00
Mayor Benefits	\$ 119.11	\$ 103.74	\$ 131.37	\$ 864.00	\$ 200.00
Total Executive	\$ 1,419.11	\$ 1,303.74	\$ 1,431.37	\$ 5,664.00	\$ 2,600.00

2023 TOWN BUDGET BY DEPARTMENT

Finance/Administration

Clerk & Clerical Asst. Salaries & Wages	\$ 20,474.22	\$ 27,331.43	\$ 33,193.32	\$ 45,000.00	\$ 50,000.00
Maintenance Salaries & Wages	\$ -	\$ -	\$ -	\$ 11,700.00	\$ -
Records Clerk Salaries & Wages			\$ -	\$ -	\$ 2,500.00
General Misc Benefits - Clerk & Clerical Asst	\$ 1,894.35	\$ 2,653.18	\$ 3,887.37	\$ 11,700.00	\$ 8,000.00
Maintenance Services - Personnel Benefits	\$ -	\$ 75.55	\$ -	\$ 2,000.00	\$ -
Financial & Record Services - Personnel Benefits				\$ -	\$ 375.00
Operating Supplies - Financial & Administration	\$ 4,528.21	\$ 3,229.22	\$ 1,239.37	\$ 2,000.00	\$ 3,000.00
Financial Record Services - Supplies	\$ 19.47	\$ -	\$ -	\$ -	\$ -
Small Tools & Minor Equipment - Administration	\$ -	\$ 3,085.44	\$ 47.12	\$ 2,000.00	\$ 5,000.00
Financial/Bank Fees & Charges	\$ 16.00	\$ 110.01	\$ 69.24	\$ 125.00	\$ 200.00
Professional Services - Codification & IT	\$ 4,154.14	\$ 4,547.27	\$ 3,165.78	\$ 10,000.00	\$ 10,000.00
Communications	\$ 1,032.73	\$ 763.47	\$ 794.60	\$ 1,200.00	\$ 1,000.00
Town Cell Phone	\$ 547.62	\$ 266.04	\$ 231.07	\$ 200.00	\$ 300.00
Postage	\$ 317.10	\$ 27.39	\$ 383.81	\$ 600.00	\$ 600.00
Training	\$ 1,250.00				
Advertising	\$ 745.48	\$ 529.92	\$ 394.02	\$ 750.00	\$ 600.00
Insurance	\$ 9,751.67	\$ 9,565.66	\$ 11,932.35	\$ 12,500.00	\$ 15,000.00
Repairs & Maintenance - Administration & Finance	\$ 4,075.00	\$ 11,851.57	\$ 4,375.15	\$ 9,500.00	\$ 5,000.00
Training	\$ 280.00	\$ 24.75	\$ 225.00	\$ 2,500.00	\$ 5,000.00
International Institute of Municipal Clerks Dues	\$ -	\$ -	\$ -	\$ 185.00	\$ 185.00
WA Municipal Clerks Association Dues	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 150.00
PC Regional Council - Misc Dues	\$ 184.77	\$ -	\$ 184.77	\$ 200.00	\$ 200.00
PC Clerks & Finance Officers Association	\$ 20.00	\$ 20.00	\$ -	\$ 25.00	\$ 70.00
Nat'l Assoc of Parliamentarians - Misc Dues	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Misc Dues	\$ 280.00	\$ 311.10	\$ 639.65	\$ 600.00	\$ 600.00
Professional Services - State Auditor (60%)/Financial Services	\$ 7,607.77	\$ 832.50	\$ 9,831.34	\$ 16,000.00	\$ 20,000.00
Travel (Office Staff)	\$ 775.08	\$ -	\$ 266.80	\$ 500.00	\$ 2,500.00
Financial & Recording Services - Related to Elections	\$ 1,147.00	\$ 808.00	\$ -	\$ 1,500.00	\$ -
Financial & Record Services - Other Services & Charges			\$ -	\$ -	\$ -
Web, Email & OneDrive Cloud BackUp Hosting	\$ 115.58	\$ 20.34	\$ -	\$ 35,000.00	\$ -
Total Finance/Administration	\$ 59,175.61	\$ 66,127.84	\$ 70,935.76	\$ 117,160.00	\$ 130,280.00

Legal Services

Legal Services - Advice	\$ 8,195.00	\$ 16,305.00	\$ 29,565.60	\$ 35,000.00	\$ 40,000.00
Legal Services - Claims & Litigation	\$ 910.42	\$ -	\$ -	\$ 3,500.00	\$ -
Total Legal Services	\$ 9,105.42	\$ 16,305.00	\$ 29,565.60	\$ 38,500.00	\$ 40,000.00

Central Services

Public Utility Service	\$ 3,347.20	\$ 2,659.82	\$ 3,329.03	\$ 3,500.00	\$ 3,800.00
Judgements & Settlements	\$ 48,129.90	\$ 7,897.50	\$ -	\$ -	\$ -
Other Governmental Services	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 750.00
Total Central Services	\$ 51,477.10	\$ 10,557.32	\$ 3,929.03	\$ 4,100.00	\$ 4,550.00

Law Enforcement

Contract Police Service	\$ 27,926.81	\$ 28,053.69	\$ 28,386.75	\$ 32,000.00	\$ 32,000.00
Code Enforcement - Town Cell Phone	\$ -	\$ -	\$ 839.45	\$ 600.00	\$ 400.00
Code Enforcement	\$ -	\$ -	\$ 7,968.42	\$ 30,000.00	\$ 7,500.00
Code Enforcement - Personnel Benefits (941 Taxes)				\$ 600.00	\$ 600.00
Total Law Enforcement	\$ 27,926.81	\$ 28,053.69	\$ 37,194.62	\$ 63,200.00	\$ 40,500.00

Fire Control

Contracted Fire Service	\$ 54,652.47	\$ 112,127.09	\$ 74,877.80	\$ 68,000.00	\$ 84,000.00
Public Utility Service	\$ 3,320.20	\$ 20,302.53	\$ 19,807.48	\$ 22,000.00	\$ 23,000.00
Repairs & Maintenance	\$ -	\$ 415.42	\$ 1,006.92	\$ 3,000.00	\$ 1,500.00
Total Fire Control	\$ 57,972.67	\$ 132,845.04	\$ 95,692.20	\$ 93,000.00	\$ 108,500.00

Disaster Services

PC Emergency Management Services	\$ 369.75	\$ -	\$ -	\$ -	\$ -
Total Disaster Services	\$ 369.75	\$ -	\$ -	\$ -	\$ -

Other Environmental Services

Noxious Weed Control	\$ 12.35	\$ 35.56	\$ 22.39	\$ 35.00	\$ 35.00
Total Other Environmental Services	\$ 12.35	\$ 35.56	\$ 22.39	\$ 35.00	\$ 35.00

2023 TOWN BUDGET BY DEPARTMENT

Interfund Transfers

Transfer to EMS	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer To 101 Acct	\$ -	\$ -	\$ 100,000.00	\$ 75,000.00	\$ -
Total Interfund Transfers	\$ -	\$ -	\$ 100,000.00	\$ 75,000.00	\$ -

Ending Fund Balance	\$ 322,014.79	\$ 341,504.92	\$ 282,421.13	\$ 78,304.95	\$ 26,340.90
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Grand Total General Fund Uses	\$ 603,638.87	\$ 644,242.95	\$ 747,654.50	\$ 686,103.95	\$ 631,155.90
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Street Fund

Beginning Fund Balance	\$ 15,107.99	\$ 11,961.99	\$ 8,558.82	\$ 30,604.33	\$ 23,064.68
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Street Fund Revenue

Street and Curb Permits	\$ 655.50	\$ 1,147.13	\$ -	\$ -	\$ -
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State Generated Revenues

Grant Transportation Improvement Board (TIB)	\$ 63,578.04	\$ -	\$ -	\$ -	\$ -
Multimodal Transpo City	\$ 733.93	\$ 797.48	\$ 627.16	\$ 750.00	\$ 500.00
Motor Vehicle Fuel Tax	\$ 9,039.21	\$ 8,698.68	\$ 8,849.19	\$ 9,500.00	\$ 9,000.00
Total State Generated Revenues	\$ 73,351.18	\$ 9,496.16	\$ 9,476.35	\$ 10,250.00	\$ 9,500.00

Investments

Street Fund Investment Interest	\$ -	\$ -	\$ -	\$ 20.00	\$ 20.00
Misc Revenue	\$ 3.05	\$ -	\$ -	\$ -	\$ -
Total Street Fund Revenue	\$ 73,354.23	\$ 9,496.16	\$ 9,476.35	\$ 10,270.00	\$ 9,520.00

Interfund Transfers

Transfer In From General Fund	\$ -	\$ -	\$ 100,000.00	\$ 75,000.00	\$ -
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Grand Total Street Fund Resources	\$ 88,462.22	\$ 22,605.28	\$ 118,035.17	\$ 115,874.33	\$ 32,584.68
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Street Fund Expenditures

Streets Salaries & Wages	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -
Streets Benefits	\$ -	\$ -	\$ -	\$ 270.00	\$ -
Repairs & Maintenance	\$ 67,536.58	\$ 11,036.22	\$ 67,210.88	\$ 90,000.00	\$ 20,000.00
Public Utility Service	\$ 5,828.58	\$ 2,405.68	\$ 6,921.21	\$ 7,000.00	\$ 7,500.00
P.C. Road Maintenance Deicing	\$ 3,029.57	\$ 604.56	\$ 2,046.12	\$ -	\$ -
Street Cleaning	\$ -	\$ -	\$ -	\$ -	\$ -
Street Administration & Overhead - Other Costs Allocations	\$ 105.50	\$ -	\$ -	\$ -	\$ -
Total Street Maintenance Expenses	\$ 76,500.23	\$ 14,046.46	\$ 76,178.21	\$ 98,770.00	\$ 27,500.00

Ending Fund Balance	\$ 11,961.99	\$ 8,558.82	\$ 41,856.96	\$ 17,104.33	\$ 5,084.68
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Grand Total Street Fund Uses	\$ 88,462.22	\$ 22,605.28	\$ 118,035.17	\$ 115,874.33	\$ 32,584.68
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Grant Fund

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
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Grant Fund Revenue

State Generated Revenue

AWC RMSA Grant	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
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Grand Total Grant Fund Resources	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
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Park Facilities

AWC Grant - Park Facilities - Sm Tools & Minor Equip (AWC Grant)	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
Total Park Facilities	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00

Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
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Grand Total Grant Fund Expenditures	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
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2023 TOWN BUDGET BY DEPARTMENT

Veteran's Memorial Fund										
Estimated Beginning Balance	\$	1,275.21	\$	1,275.21	\$	570.13	\$	515.41		
Miscellaneous										
Veterans Fund Investment Interest	\$	-	\$	-	\$	-	\$	-		
Veterans Fund Donations	\$	-	\$	-	\$	1,050.00	\$	100.00		
Total Miscellaneous	\$	-	\$	-	\$	1,050.00	\$	100.00		
Grand Total Veteran's Memorial Fund Resources	\$	1,275.21	\$	1,275.21	\$	2,325.21	\$	770.13	\$	615.41
Veteran's Memorial Fund										
Operating Supplies	\$	-	\$	32.71	\$	1,722.37	\$	200.00	\$	200.00
Ending Fund Balance	\$	1,275.21	\$	1,242.50	\$	602.84	\$	570.13	\$	415.41
Grand Total Veteran's Memorial Fund Uses	\$	1,275.21	\$	1,275.21	\$	2,325.21	\$	770.13	\$	615.41
EMS Fund										
Estimated Beginning Balance	\$	7,987.52	\$	8,497.39	\$	6,409.06	\$	6,412.06	\$	7,293.02
Taxes										
EMS LEVY	\$	18,724.97	\$	21,095.51	\$	21,463.05	\$	22,200.00	\$	22,175.69
Misc Revenue										
EMS Fund Interest	\$	4.20	\$	6.28	\$	2.74	\$	5.00	\$	2.50
Interfund Transfers										
Transfer In From General Fund	\$	-	\$	-	\$	-	\$	-	\$	-
Grand Total EMS Fund Resources	\$	26,716.69	\$	29,599.18	\$	27,874.85	\$	28,617.06	\$	29,471.21
Fire Control										
Emergency Aid (Contract)	\$	18,219.30	\$	22,008.39	\$	21,942.62	\$	22,200.00	\$	22,865.81
Total Emergency Aid	\$	18,219.30	\$	22,008.39	\$	21,942.62	\$	22,200.00	\$	22,865.81
Ending Balance	\$	8,497.39	\$	7,590.79	\$	5,932.23	\$	6,417.06	\$	6,605.40
Grand Total EMS Fund Uses	\$	26,716.69	\$	29,599.18	\$	27,874.85	\$	28,617.06	\$	29,471.21
Capital Improvement Fund - REET 1										
Estimated Beginning Balance	\$	13,494.00	\$	20,421.00	\$	27,577.75	\$	33,310.85	\$	45,707.73
Capital Improvement Fund Revenue										
Taxes										
REET #1	\$	6,877.81	\$	7,085.82	\$	5,754.70	\$	5,000.00	\$	5,000.00
REET #2	\$	-			\$	-			\$	-
Misc Revenue										
Capital Fund Investment Interest	\$	49.19	\$	70.93	\$	30.95	\$	50.00	\$	50.00
Total Capital Improvement Fund Revenue	\$	6,927.00	\$	7,156.75	\$	5,785.65	\$	5,050.00	\$	5,050.00
Grand Total Capital Improvement Fund Resources	\$	20,421.00	\$	27,577.75	\$	33,363.40	\$	38,360.85	\$	50,757.73
Ending Fund Balance	\$	20,421.00	\$	27,577.75	\$	33,363.40	\$	38,360.85	\$	50,757.73
Grand Total Capital Improvement Fund Uses	\$	20,421.00	\$	27,577.75	\$	33,363.40	\$	38,360.85	\$	50,757.73
Capital Project Fund - REET 2										
Estimated Beginning Balance	\$	23,441.09	\$	30,370.43	\$	37,527.18	\$	43,260.39	\$	55,657.14
Capital Improve Fund Revenue										
Taxes										
REET 2 - Second Quarter Percent	\$	6,877.80	\$	7,085.81	\$	5,754.71	\$	5,000.00	\$	5,000.00

2023 TOWN BUDGET BY DEPARTMENT

Investment Interest	\$ 51.54	\$ 70.94	\$ 30.95	\$ 50.00	\$ 50.00
Interfund Transfer					
Transfer Into REET #2 From REET #1	\$ -				
Total Capital Improvement Fund Revenue	\$ 6,929.34	\$ 7,156.75	\$ 5,785.66	\$ 5,050.00	\$ 5,050.00
Grand Total Capital Improvement Fund Resources	\$ 30,370.43	\$ 37,527.18	\$ 43,312.84	\$ 48,310.39	\$ 60,707.14
Ending Balance	\$ 30,370.43	\$ 37,527.18	\$ 43,312.84	\$ 48,310.39	\$ 60,707.14
Grand Total Capital Improvement Fund Uses	\$ 30,370.43	\$ 37,527.18	\$ 43,312.84	\$ 48,310.39	\$ 60,707.14
Water Fund					
Estimated Beginning Balance	\$ 343,162.41	\$ 445,754.15	\$ 589,211.90	\$ 733,016.19	\$ 943,302.07
State Generated Revenues					
CARES Act Funding - Covid-19	\$ -	\$ 2,007.82	\$ -	\$ -	\$ -
Charges for Services					
Water Sales	\$ 200,265.61	\$ 207,220.05	\$ 217,171.99	\$ 220,000.00	\$ 225,000.00
Water Late Fees	\$ 9,504.52	\$ 1,650.00	\$ 1,536.76	\$ 2,000.00	\$ 4,000.00
Water Hook-ups	\$ -	\$ 10,455.00	\$ 10,455.00	\$ 10,455.00	\$ 10,455.00
Total Charges for Services	\$ 209,770.13	\$ 219,325.05	\$ 229,163.75	\$ 232,455.00	\$ 239,455.00
Miscellaneous Other Income					
Water Fund Investment Interest	\$ 5,529.56	\$ 2,094.74	\$ 1,013.48	\$ 1,000.00	\$ 2,500.00
Water - Misc Revenue/Shut Off-Turn On Fees	\$ 6,916.03	\$ 1,000.00	\$ 199.73	\$ 1,000.00	\$ 300.00
Total Miscellaneous Other Income	\$ 12,445.59	\$ 3,094.74	\$ 1,213.21	\$ 2,000.00	\$ 2,800.00
Total Water Fund Revenue	\$ 222,215.72	\$ 224,427.61	\$ 230,376.96	\$ 234,455.00	\$ 242,255.00
Grand Total Water Fund Resources	\$ 565,378.13	\$ 670,181.76	\$ 819,588.86	\$ 967,471.19	\$ 1,185,557.07
Water Operations					
Clerk & Clerical Asst. Salaries & Wages	\$ 11,252.76	\$ 9,641.06	\$ 12,528.05	\$ 17,500.00	\$ 20,600.00
Clerk & Clerical Asst. Benefits	\$ 1,038.66	\$ 919.08	\$ 1,443.92	\$ 4,350.00	\$ 3,700.00
Water Utilities - Small Tools & Minor Equipment	\$ -	\$ 496.84	\$ -	\$ 500.00	\$ 500.00
Insurance	\$ 7,033.67	\$ 6,820.67	\$ 7,000.00	\$ 7,000.00	\$ 9,000.00
Professional Services	\$ 9,686.52	\$ 3,041.79	\$ 3,089.85	\$ 4,000.00	\$ 38,000.00
Legal Services	\$ 2,530.41	\$ -	\$ -	\$ 5,000.00	\$ -
Professional Services - State Auditor (20%)	\$ 655.27	\$ -	\$ 3,124.39	\$ 3,500.00	\$ 4,500.00
Town Utility Tax	\$ 13,913.92	\$ 13,213.56	\$ 16,025.93	\$ 15,000.00	\$ 22,000.00
Water Comp Plan	\$ 24,415.00	\$ -	\$ -	\$ -	\$ -
Excise Tax	\$ 9,790.36	\$ 11,377.00	\$ 7,926.74	\$ 14,000.00	\$ -
Judgements & Settlements	\$ 14,809.20	\$ -	\$ -	\$ -	\$ -
Water Salaries	\$ 1,654.43	\$ 2,362.50	\$ 2,165.00	\$ 3,000.00	\$ 3,000.00
Personnel Benefits	\$ 218.84	\$ 310.70	\$ 359.18	\$ 540.00	\$ 540.00
Operating Supplies - Misc	\$ 3,683.38	\$ 3,389.05	\$ 1,752.59	\$ 2,500.00	\$ 5,000.00
Fuel	\$ 171.02	\$ 118.81	\$ 567.88	\$ 400.00	\$ 600.00
Small Tools & Minor Equipment - Water Ops	\$ 991.22	\$ 1,722.08	\$ 56.59	\$ 200.00	\$ 1,000.00
Professional Services - RACO Alarm System (50%)	\$ 677.50	\$ 367.50	\$ 367.50	\$ 1,700.00	\$ 2,500.00
Water Utilities - Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
Water Testing	\$ 1,498.00	\$ 733.00	\$ 342.00	\$ 1,500.00	\$ 750.00
Communication	\$ 1,257.60	\$ 871.01	\$ 1,634.68	\$ 1,650.00	\$ 2,000.00
Town Cell Phone	\$ 323.47	\$ 266.03	\$ 197.82	\$ 200.00	\$ 200.00
Postage	\$ 556.07	\$ 342.31	\$ 697.13	\$ 800.00	\$ 800.00
Water Operator Contracted Services	\$ 8,828.00	\$ 17,738.00	\$ 12,600.00	\$ 16,500.00	\$ 17,500.00
Web, Email & OneDrive Cloud BackUp Hosting	\$ 26.60	\$ 19.74	\$ -	\$ -	\$ -
Advertising	\$ 98.51	\$ -	\$ -	\$ -	\$ -
Public Utility Service	\$ 3,307.99	\$ 2,351.83	\$ 5,245.93	\$ 5,500.00	\$ 6,000.00
Repairs & Maintenance	\$ 552.78	\$ 4,391.10	\$ 15,024.58	\$ 10,000.00	\$ 2,000.00
DOH Annual Permit Fee - Misc Fees	\$ 472.80	\$ 476.20	\$ 919.00	\$ 800.00	\$ 1,000.00
Total Water Operations	\$ 119,623.98	\$ 80,969.86	\$ 93,068.76	\$ 116,140.00	\$ 141,190.00
Total Water Fund Expenses	\$ 119,623.98	\$ 80,969.86	\$ 93,068.76	\$ 116,140.00	\$ 141,190.00
Grand Total Water Fund Uses	\$ 565,378.13	\$ 670,181.76	\$ 819,588.86	\$ 967,471.19	\$ 1,185,557.07

2023 TOWN BUDGET BY DEPARTMENT

Sewer Fund					
Estimated Beginning Balance	\$ 607,172.80	\$ 571,781.82	\$ 668,820.69	\$ 754,040.40	\$ 609,727.08
Sewer Fund Revenue					
State Generated Revenues					
CARES Act Funding - Covid-19	\$ -	\$ 2,007.81	\$ -	\$ -	\$ -
Pierce County ARPA Funding	\$ -	\$ -	\$ -	\$ -	\$ 860,000.00
Total State Revenue			\$ -	\$ -	\$ 860,000.00
Charges for Services					
Sewer Charges	\$ 248,068.66	\$ 251,764.43	\$ 264,043.51	\$ 275,000.00	\$ 280,000.00
Sewer Late Fees	\$ 1,407.49	\$ -	\$ 50.00	\$ 2,000.00	\$ -
Total Charges for Services	\$ 249,476.15	\$ 251,764.43	\$ 264,093.51	\$ 277,000.00	\$ 280,000.00
Other Miscellaneous					
Sewer Fund Investment Interest	\$ 10,987.57	\$ 3,386.14	\$ 786.09	\$ 1,000.00	\$ 3,500.00
Sewer Misc Revenue	\$ 151.53	\$ -	\$ -	\$ -	\$ -
Capital Asset Sale				\$ -	\$ -
Total Other Miscellaneous	\$ 11,139.10	\$ 3,386.14	\$ 786.09	\$ 1,000.00	\$ 3,500.00
Total Sewer Fund Revenue	\$ 260,615.25	\$ 255,150.57	\$ 264,879.60	\$ 278,000.00	\$ 1,143,500.00
Grand Total Sewer Fund Resources	\$ 867,788.05	\$ 828,940.20	\$ 933,700.29	\$ 1,032,040.40	\$ 1,753,227.08
Sewer Fund Expenditures					
Sewer Operations					
Clerk & Clerical Asst.Salaries & Wages	\$ 10,830.88	\$ 9,641.07	\$ 12,528.06	\$ 17,500.00	\$ 20,600.00
Clerks & Clerical Asst. Benefits	\$ 1,005.59	\$ 919.04	\$ 1,443.85	\$ 4,350.00	\$ 3,700.00
Insurance	\$ 7,033.66	\$ 6,820.67	\$ 7,000.00	\$ 7,100.00	\$ 12,000.00
Professional Services	\$ 2,077.08	\$ 2,896.25	\$ 2,066.49	\$ 3,500.00	\$ 28,000.00
Professional Services - PC ARPA Grant Funded	\$ -	\$ -	\$ -	\$ -	\$ 265,000.00
Legal Services	\$ 910.42	\$ -	\$ -	\$ 4,000.00	\$ -
Professional Service - State Auditor (20%)	\$ 4,131.51	\$ -	\$ 3,124.39	\$ 3,500.00	\$ 4,500.00
Town Utility Tax	\$ 16,172.34	\$ 16,400.85	\$ 18,448.01	\$ 19,000.00	\$ 27,000.00
Excise Tax	\$ 9,025.55	\$ 8,449.47	\$ 7,763.82	\$ -	\$ -
Sewer Comp Plan	\$ -	\$ -	\$ 52,742.32	\$ 60,000.00	\$ 5,000.00
Judgements & Settlements	\$ 11,106.90	\$ -	\$ -	\$ 2,000.00	\$ -
Sewer Salaries & Wages	\$ 1,794.16	\$ 2,362.50	\$ 2,165.00	\$ 3,750.00	\$ 3,750.00
Sewer Benefits	\$ 239.86	\$ 310.72	\$ 359.39	\$ 675.00	\$ 675.00
Operating Supplies	\$ 4,524.56	\$ 6,459.29	\$ 1,239.18	\$ 10,000.00	\$ 10,000.00
Fuel	\$ 171.03	\$ 79.22	\$ 567.89	\$ 1,000.00	\$ 750.00
Small Tools & Minor Equipment	\$ 1,319.21	\$ 8,681.58	\$ 56.59	\$ 61,000.00	\$ 5,000.00
Professional Services - FloHawks (100%), RACO Alarm System (50%)	\$ 33,451.14	\$ 50,636.38	\$ 33,309.26	\$ 150,000.00	\$ 50,000.00
Sewer Operator Contracted Services	\$ 27,212.00	\$ 24,897.00	\$ 29,400.00	\$ 38,500.00	\$ 40,000.00
Communication	\$ 2,720.76	\$ 2,350.72	\$ 842.40	\$ 2,000.00	\$ 1,000.00
Town Cell Phone	\$ 290.12	\$ 266.03	\$ 197.79	\$ 200.00	\$ 200.00
Postage	\$ 556.08	\$ 342.30	\$ 688.87	\$ 800.00	\$ 800.00
Web, Email & OneDrive Cloud BackUp Hosting	\$ 26.60	\$ 19.77	\$ -	\$ -	\$ -
Public Utility Service	\$ 11,436.87	\$ 9,228.58	\$ 11,551.01	\$ 13,000.00	\$ 14,500.00
Repairs & Maintenance	\$ 8,444.83	\$ 9,313.07	\$ 30,364.04	\$ 345,000.00	\$ 325,000.00
Repairs & Maintenance - PC ARPA Grant Funded	\$ -	\$ -	\$ -	\$ -	\$ 595,000.00
Fees	\$ 1,047.27	\$ 45.00	\$ 1,043.64	\$ 1,200.00	\$ 1,200.00
Dues	\$ 565.00	\$ -	\$ 565.00	\$ 200.00	\$ 600.00
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total Sewer Operations	\$ 156,093.42	\$ 160,119.51	\$ 217,467.00	\$ 756,375.00	\$ 1,414,275.00
Total Sewer Fund Expenditures	\$ 296,006.23	\$ 160,119.51	\$ 217,467.00	\$ 756,375.00	\$ 1,414,275.00
Debt Service					
USDA Principal	\$ 135,830.85	\$ -	\$ -	\$ -	\$ -
USDA Loan Interest	\$ 4,081.96	\$ -	\$ -	\$ -	\$ -
Total Debt Service	\$ 139,912.81	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 571,781.82	\$ 668,820.69	\$ 716,233.29	\$ 275,665.40	\$ 338,952.08
Grand Total Sewer Fund Uses	\$ 1,007,700.86	\$ 828,940.20	\$ 933,700.29	\$ 1,032,040.40	\$ 1,753,227.08

2023 TOWN BUDGET BY DEPARTMENT

Garbage Utility Fund

Estimated Beginning Balance \$ 15,216.57

Garbage Utility Fund Revenue

Garbage/Solid Waste Charges

Garbage/Solid Waste Late Charges

Garbage Fund Investment Interest

Total Charges for Services \$ 24.56 \$ - \$ - \$ - \$ -

Grand Total Garbage Utility Fund Resources \$ 15,241.13 \$ - \$ - \$ - \$ -

Garbage Utility Fund Expenditures

Garbage Excise Tax \$ - \$ - \$ - \$ - \$ -

Total Garbage Utility Expenditures \$ - \$ - \$ - \$ - \$ -

Ending Balance \$ 15,241.13 \$ - \$ - \$ - \$ -

Grand Total Garbage Utility Fund Uses \$ - \$ - \$ - \$ - \$ -

Court Remittance

Estimated Beginning Balance \$ - \$ - \$ 827.90 \$ 827.90 \$ 817.70

Court Remittance Fund Revenue

Non Revenues

Mun Crt Crime Victims \$ - \$ 88.06 \$ 62.33 \$ 100.00 \$ 100.00

Trauma Care \$ - \$ 180.68 \$ 154.80 \$ 100.00 \$ 100.00

State Remittance JIS \$ - \$ 859.62 \$ 761.43 \$ 1,000.00 \$ 800.00

Auto Theft Prev \$ - \$ 362.53 \$ 311.78 \$ 500.00 \$ 400.00

Trauma Brain Injury \$ - \$ 152.36 \$ 141.70 \$ 150.00 \$ 150.00

State PSEA 3 \$ - \$ - \$ - \$ - \$ -

Highway Safety Act \$ - \$ 17.36 \$ 7.13 \$ 10.00 \$ 10.00

Death Inv Acct \$ - \$ 3.62 \$ 1.49 \$ 10.00 \$ 10.00

Mun Crt State 60% PSEA \$ - \$ 2,050.61 \$ 1,890.56 \$ 2,000.00 \$ 1,900.00

Mun Crt State 30% PSEA \$ - \$ 1,108.25 \$ 1,088.38 \$ 1,300.00 \$ 1,100.00

Mun Crt State 54 \$ - \$ 3.26 \$ 4.51 \$ 10.00 \$ 10.00

Mun Crt JIS \$ - \$ 138.60 \$ - \$ - \$ -

Grand Total Court Remittance Resources \$ - \$ 4,985.84 \$ 5,260.57 \$ 6,022.90 \$ 5,407.70

Court Remittance Fund Expenditures

Non Expenditures

Crime Victims (Pierce County) \$ - \$ - \$ - \$ - \$ -

WSP Hiway Acct \$ - \$ 19.76 \$ 8.56 \$ 15.00 \$ 10.00

Highway Safety Acct \$ - \$ 16.43 \$ 7.13 \$ 10.00 \$ 10.00

Death Inv Acct \$ - \$ 3.43 \$ 1.49 \$ 10.00 \$ 10.00

State Share PSEA 60% \$ - \$ 1,319.06 \$ 1,890.56 \$ 2,000.00 \$ 1,900.00

State Share 30% \$ - \$ 1,287.31 \$ 1,088.38 \$ 1,300.00 \$ 1,100.00

Mun Crt State 54 \$ - \$ 3.08 \$ 4.51 \$ 10.00 \$ 10.00

Auto Theft \$ - \$ 307.14 \$ 311.78 \$ 500.00 \$ 400.00

State Remittance JIS \$ - \$ 845.86 \$ 761.43 \$ 1,000.00 \$ 800.00

Trauma Care \$ - \$ 153.03 \$ 154.80 \$ 100.00 \$ 100.00

Trauma Brain Injury \$ - \$ 125.32 \$ 142.63 \$ 150.00 \$ 150.00

Total Non Expenditures \$ - \$ 4,157.94 \$ 4,442.87 \$ 5,195.00 \$ 4,590.00

Ending Balance \$ - \$ 827.90 \$ 817.70 \$ 827.90 \$ 817.70

Grand Total Court Remittance Uses \$ - \$ 4,985.84 \$ 5,260.57 \$ 6,022.90 \$ 5,407.70

2023 Wage/Salary Schedule

Position	Wage/Salary	Hours per year
Clerk/Treasurer	\$77,000.00/Yr	1560
Clerical Assistant	\$25/Hour	780
Community Liaison	\$25/hour	300
Maintenance Tech	\$25/Hour	300
Mayor	\$200/month	N/A
Mayor	\$100/meeting	N/A
Mayor - Delegate	\$50/meeting	N/A
Council	\$50/meeting	N/A
Council - Delegate	\$25/meeting	N/A

	Allocations			
	General Fund	Water	Sewer	Parks
Clerk/Treasurer	60%	20%	20%	
Clerical Assistant	30%	35%	35%	
Community Liaison		40%	50%	10%
Maintenance Tech				100%

	* 18%		General Fund		Water Fund		Sewer Fund		Parks Fund	
	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits
Clerk/Treasurer	\$ 77,000.00	\$ 13,860.00	\$46,200.00	\$ 8,316.00	\$ 15,400.00	\$ 2,772.00	\$ 15,400.00	\$ 2,772.00	\$ -	\$ -
Clerical Assistant	\$ 19,500.00	\$ 3,510.00	\$ 5,850.00	\$ 3,510.00	\$ 6,825.00	\$ 1,228.50	\$ 6,825.00	\$ 1,228.50	\$ -	\$ -
Community Liaison	\$ 7,500.00	\$ 1,350.00	\$ -	\$ -	\$ 3,000.00	\$ 540.00	\$ 3,750.00	\$ 675.00	\$ 750.00	\$135.00
Maintenance Tech	\$ 7,500.00	\$ 1,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	\$1,350.00
Mayor Stipend	\$ 2,400.00	\$ 200.00	\$ 2,400.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mayor/Council Meetings	\$ 6000.00	\$ 450.00	\$ 6000.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 119,900.00	\$ 20,720.00	\$60,450.00	\$ 6,916.50	\$ 12,720.00	\$ 1,908.00	\$13,320.00	\$ 1,998.00	\$ 8,250.00	\$1,485.00

SECTION III

APPENDIX



**TOWN OF SOUTH PRAIRIE, WASHINGTON
ORDINANCE NO. 627**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, PIERCE COUNTY, WASHINGTON, ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023 AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mayor of the Town of South Prairie has completed and placed on file with the Town Clerk a proposed budget and estimated amounts of money required to meet the public expenses, interest expenses, reserve fund expenses, and expenses of government of the Town for the fiscal year ending December 31, 2023; and

WHEREAS, a notice was published in the paper of record that the Town Council would hold a Public Hearing on December 5, 2022 at 7:00 p.m., at the Town Hall (remotely) for the purpose of giving taxpayers within the limits of the Town an opportunity to be heard on the proposed 2023 budget, and the Town Council did hold a Public Hearing at that time and place and did consider the matter of the Budget for the fiscal year 2023; and

WHEREAS, the Final Budget does not exceed the lawful limit of taxation allowed by law to be levied upon property within the Town for the purposes set forth in the said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the Town for the fiscal year 2023 and being sufficient to meet the various needs of the Town during that period.

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, WASHINGTON AS FOLLOWS:

Section 1. FY 2023 Budget Adoption. The Budget for the Town of South Prairie, Pierce County, Washington, for the year 2023 is hereby adopted in its final form and content as set forth in the document entitled “Town of South Prairie 2023 Final Budget,” which is incorporated herein by this reference, and three copies of which are on file with the office of the Town Clerk.

Section 2. Resources and Expenditures. Estimated revenue resources and appropriations for expenditures during the fiscal year 2023 are set forth in “Exhibit A,” attached. The Salary and Wage Scale for 2023 is set forth in “Exhibit B,” attached.

Section 3. Certified Budget Distribution. The Town Clerk is hereby directed to submit a certified copy of the budget herein adopted to Municipal Research Services Center, the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Severability. If any section, attachment(s), sentence, clause or phrase of this Ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, attachment(s), sentence, clause or phrase of this Ordinance.

Section 5. Effective Date. This Ordinance shall take effect and be in force upon publication as required by law.

ADOPTED, by a majority vote at this meeting of
the South Prairie Town Council and approved by
the Mayor this 5th day of December 2022.

ORDINANCE NO. 627
EXHIBIT A

FY2023 Budget Summary By Fund					
Fund	Fund Name	Beginning Balance	Anticipated Revenues/ Resources	Expenditures/ Uses	Ending Fund Balance
001	General Fund	\$242,876.90	\$388,279.00	\$604,815.00	\$26,340.90
002	Pension Fund	\$0.00	\$0.00	\$0.00	\$0.00
101	Street Fund	\$23,064.68	\$9,520.00	\$27,500.00	\$5,084.68
104	Grant Fund	\$0.00	\$5,000.00	\$5,000.00	\$0.00
110	Veterans' Fund	\$515.41	\$100.00	\$200.00	\$415.41
190	EMS Fund	\$7,293.03	\$22,178.19	\$22,865.81	\$6,605.41
301	Capital Project Fund	\$45,707.73	\$5,050.00	\$0.00	\$50,757.73
302	Capital Project Fund	\$55,657.14	\$5,050.00	\$0.00	\$60,707.14
401	Water Fund	\$943,302.07	\$242,255.00	\$141,190.00	\$1,044,367.07
402	Sewer Fund	\$609,727.08	\$1,143,500.00	\$1,414,275.00	\$338,952.08
407	Garbage Fund	\$0.00	\$0.00	\$0.00	\$0.00
631	Court Remittance	\$817.70	\$4,590.00	\$4,590.00	\$817.70
TOTAL:		\$1,928,961.74	\$1,825,522.19	\$2,220,435.81	\$1,534,048.12

ORDINANCE NO. 627

EXHIBIT B

2023 Wage/Salary Schedule

Position	Wage/Salary	Hours per year
Clerk/Treasurer	\$77,000.00/Yr	1560
Clerical Assistant	\$25/Hour	780
Community Liaison	\$25/hour	300
Maintenance Tech	\$25/Hour	300
Mayor	\$200/month	N/A
Mayor	\$100/meeting	N/A
Mayor - Delegate	\$50/meeting	N/A
Council	\$50/meeting	N/A
Council - Delegate	\$25/meeting	N/A

	Allocations			
	General Fund	Water	Sewer	Parks
Clerk/Treasurer	60%	20%	20%	
Clerical Assistant	30%	35%	35%	
Community Liaison		40%	50%	10%
Maintenance Tech				100%

	* 18%		General Fund		Water Fund		Sewer Fund		Parks Fund	
	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits	Annual Wage	Annual Benefits
Clerk/Treasurer	\$ 77,000.00	\$ 13,860.00	\$46,200.00	\$ 8,316.00	\$ 15,400.00	\$ 2,772.00	\$ 15,400.00	\$ 2,772.00	\$ -	\$ -
Clerical Assistant	\$ 19,500.00	\$ 3,510.00	\$ 5,850.00	\$ 3,510.00	\$ 6,825.00	\$ 1,228.50	\$ 6,825.00	\$ 1,228.50	\$ -	\$ -
Community Liaison	\$ 7,500.00	\$ 1,350.00	\$ -	\$ -	\$ 3,000.00	\$ 540.00	\$ 3,750.00	\$ 675.00	\$ 750.00	\$135.00
Maintenance Tech	\$ 7,500.00	\$ 1,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	\$1,350.00
Mayor Stipend	\$ 2,400.00	\$ 200.00	\$ 2,400.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mayor/Council Meetings	\$ 6000.00	\$ 450.00	\$ 6000.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 119,900.00	\$ 20,720.00	\$60,450.00	\$ 6,916.50	\$ 12,720.00	\$ 1,908.00	\$13,320.00	\$ 1,998.00	\$ 8,250.00	\$1,485.00

**TOWN OF SOUTH PRAIRIE, WASHINGTON
ORDINANCE NO. 621**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, PIERCE COUNTY, WASHINGTON, SETTING THE 2023 REGULAR TAX FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023.

WHEREAS, the Town Council of the Town of South Prairie has met and considered its budget for the calendar year 2023; and

WHEREAS, the Town's actual levy amount from the previous year was \$121,654.49; and

WHEREAS, the population of the Town of South Prairie is less than 10,000; and

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1). An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year.

Section 2. The dollar amount of the increase over the actual levy amount from the previous year shall be \$1,206.54 which is a percentage increase of approximately 1.00% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increases in the value of state assed property, any annexations that have occurred and refunds made.

Section 3. This Ordinance shall be published in the official newspaper of the Town and shall take effect and be in full force five (5) days after publication.

ADOPTED, by a majority vote at this meeting of
the South Prairie Town Council and approved by
the Mayor this 8th day of November 2022.

Levy Certification

In accordance with RCW 84.52.020, I, Carolyn Norris, Mayor, for the Town of South Prairie, do hereby certify to the Pierce County legislative authority that the Town Council of the Town of South Prairie requests the following levy amounts to be collected in 2023 as provided in the Town's budget which was adopted following public hearing on November 8, 2022.

Regular Levy:	\$ 125,600.00
Regular Emergency Medical Services Levy:	\$ 23,000.00

**TOWN OF SOUTH PRAIRIE, WASHINGTON
ORDINANCE NO. 622**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, PIERCE COUNTY, WASHINGTON, SETTING THE 2023 EMERGENCY MEDICAL SERVICES TAX LEVY.

WHEREAS, the Town Council of the Town of South Prairie has met and considered its budget for the calendar year 2023; and

WHEREAS, the Town's actual levy amount from the previous year was \$22,175.69; and

WHEREAS, the population of the Town of South Prairie is less than 10,000.

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF SOUTH PRAIRIE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. An increase in the regular emergency medical services tax levy is hereby authorized for the levy to be collected in the 2023 tax year.

Section 2. The dollar amount of the increase over the actual levy amount from the previous year shall be \$221.76 which is a percentage increase of approximately 1.000% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 3. This Ordinance shall be published in the official newspaper of the Town and shall take effect and be in full force five (5) days after publication.

ADOPTED, by a majority vote at this meeting of
the South Prairie Town Council and approved by
the Mayor this 8th day of November 2022.